



MUNICIPALIDAD DE SAN PEDRO DE ZACAPA, DEPARTAMENTO DE SANTA BARBARA  
PLANILLA DE SUELDO Y SALARIOS MAYO 2024



| No.                                       | Cargo                              | Salario<br>Mensual | Salario Neto<br>Mensual | DIETA  | Gastos de<br>Representacion | Bonificaciones | Decimocuarto | Decimotercer | Vacaciones | Total a Deducir | Salario a Pagar | OBSERVACION |
|-------------------------------------------|------------------------------------|--------------------|-------------------------|--------|-----------------------------|----------------|--------------|--------------|------------|-----------------|-----------------|-------------|
| ADMINISTRACIÓN SUPERIOR                   |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| 1                                         | Alcalde Municipal                  | L 37,000.00        | L 37,000.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L 2,876.00      | L 34,124.00     |             |
| 2                                         | Vice- Alcalde                      | L 14,500.00        | L 14,500.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L 0.00          | L 14,500.00     |             |
| SECRETARIADO MUNICIPAL                    |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| 3                                         | Secretaria Municipal               | L 12,500.00        | L 12,500.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L -             | L 12,500.00     |             |
| AUDITORIA INTERNA                         |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| 4                                         | Auditoria Interna                  | L 13,000.00        | L 13,000.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L -             | L 13,000.00     |             |
| TESORERIA MUNICIPAL                       |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| 5                                         | Tesoreria Municipal                | L 15,000.00        | L 15,000.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L 0.00          | L 15,000.00     |             |
| 6                                         | Asistente de Tesoreria             | L 12,500.00        | L 12,500.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L -             | L 12,500.00     |             |
| ADMINISTRACIÓN CONTABILIDAD Y PRESUPUESTO |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| 7                                         | Jefe de Contabilidad y Presupuesto | L 12,000.00        | L 12,000.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L -             | L 12,000.00     |             |
| ADMINISTRACIÓN TRIBUTARIA                 |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| 8                                         | Jefe deAdministracion Tributaria   | L 12,000.00        | L 12,000.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L -             | L 12,000.00     |             |
| ADMINISTRACIÓN CATASTRAL                  |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| 9                                         | Jefe de Administracion Catastral   | L -                | L -                     | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L 0.00          | L -             |             |
| RECURSOS NATURALES Y JUSTICIA MUNICIPAL   |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| 10                                        | Director de Justicia municipal     | L 12,000.00        | L 12,000.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L 0.00          | L 12,000.00     |             |
| 11                                        | Unidad Municipal Ambiental         | L 12,500.00        | L 12,500.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L -          | L 0.00     | L 0.00          | L 12,500.00     |             |
| ATENCIÓN A LA MUJER                       |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |
| No.                                       | Cargo                              | Salario<br>Mensual | Salario Neto<br>Mensual | DIETA  | Gastos de<br>Representacion | Bonificaciones | Decimocuarto | Decimotercer | Vacaciones | Total a Deducir | Salario a Pagar | OBSERVACION |
| 12                                        | Encargada Oficina de la Mujer      | L 12,000.00        | L 12,000.00             | L 0.00 | L 0.00                      | L 0.00         | L -          | L 0.00       | L 0.00     | L -             | L 12,000.00     |             |
| DESARROLLO COMUNITARIO                    |                                    |                    |                         |        |                             |                |              |              |            |                 |                 |             |





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| No.                                 | Cargo                                       | Salario Mensual | Salario Neto Mensual | DIETA  | Gastos de Representacion | Bonificaciones | Decimocuarto | Decimotercer | Vacaciones | Total a Deducir | Salario a Pagar | OBSERVACION |
|-------------------------------------|---------------------------------------------|-----------------|----------------------|--------|--------------------------|----------------|--------------|--------------|------------|-----------------|-----------------|-------------|
| 13                                  | Encargado de Desarrollo Comunitario         | L 12,000.00     | L 12,000.00          | L 0.00 | L 0.00                   | L 0.00         | L -          | L 0.00       | L 0.00     | L 0.00          | L 12,000.00     |             |
| DESARROLLO SOCIAL Y AGROCOECONOMICO |                                             |                 |                      |        |                          |                |              |              |            |                 |                 |             |
| 14                                  | Unidad Municipal de Administracion Personal | L 14,000.00     | L 14,000.00          | L 0.00 | L 0.00                   | L 0.00         | L -          | L 0.00       | L 0.00     | L -             | L 14,000.00     |             |
| 15                                  | Encargado de Turismo                        | L 12,000.00     | L 12,000.00          | L 0.00 | L 0.00                   | L 0.00         | L -          | L 0.00       | L 0.00     | L 0.00          | L 12,000.00     |             |
| SERVICIOS PUBLICOS                  |                                             |                 |                      |        |                          |                |              |              |            |                 |                 |             |
| 16                                  | Encargado de Bodega y Servicios Publicos    | L 12,000.00     | L 12,000.00          | L -    | L -                      | L -            | L -          | L -          | L -        | L -             | L 12,000.00     |             |
| ACCESO A LA INFORMACION             |                                             |                 |                      |        |                          |                |              |              |            |                 |                 |             |
| 17                                  | Oficial de acceso a la informacion Publica  | L 12,000.00     | L 12,000.00          | L -    | L -                      | L -            | L -          | L -          | L -        | L -             | L 12,000.00     |             |
| COMPRAS Y SUMINISTROS               |                                             |                 |                      |        |                          |                |              |              |            |                 |                 |             |
| 18                                  | Encargada de compras y suministros          | L 12,000.00     | L 12,000.00          | L -    | L -                      | L -            | L -          | L -          | L -        | L -             | L 12,000.00     |             |
| TOTAL SUELDOS                       |                                             | L 239,000.00    | L 239,000.00         | L 0.00 | L 0.00                   | L 0.00         | L -          | L 0.00       | L 0.00     | L 2,876.00      | L 236,124.00    |             |

EVA SANDI BAUTISTA ALBERTO  
Tesorera Municipal

